

Contractors and Visitors attending any TasRail site must adhere to the following

ENTRY:

- Complete the *COVID-19 Self Declaration* form prior to entering any TasRail site, either via the TasRail public internet site/COVID-19 section, or hardcopy at the entrance to TasRail buildings
- Sign in and out of the site you are attending to allow for contact tracing, if required
- Contractors and visitors must not enter if they have COVID-19 symptoms, cold/flu symptoms
- Drivers dropping off deliveries stay in their vehicles if possible or restrict their entry to only designated drop off points. Appropriate physical distancing requirements will still apply.

PHYSICAL DISTANCING:

- Maintain 1.5m distance between other persons as much as possible
- Follow all marked walkways that ensure 1.5m separation from people at workstations
- Adhere to the 'please sit here' markers in all lunchrooms
- Maximum numbers in meeting rooms are outlined at each location and must be adhered to. Markers indicate where people must sit in the meeting rooms to maintain physical distancing. Cleaning products also provided in each space to clean down shared areas and equipment before and after using the room.

HYGIENE:

All personnel are required to follow good hygiene practices.

- Avoid touching you face, eyes, nose or mouth.
- Wash hands with soap and water for at least 20 seconds. Dry them with clean paper towel.
- Use hand sanitiser if you are unable to wash your hands.
- Hand washing and/or sanitising should occur after going to the toilet, before and after smoking, before and after eating, after coughing or sneezing (into elbow/tissue), when changing tasks and after touching potentially contaminated surfaces such as door handles and other frequent touch points.
- Dispose of used tissues into waste bins immediately, and then wash hands.



CLEANING:

- Adhere to cleaning instructions provided inside locomotive cabs, RRVs and crew cars if they are accessed
- Use the hand sanitiser provided at all building entrance points and areas of frequent shared use.
- Use cleaning products to wipe down all touched surfaces after use
- If using a hot desk, ensure to clean before and after use, with cleaning products made available.
- Ensure materials used for cleaning are disposed of into waste bins.

OTHER RESOURCES:

If you have a COVID-19 related query, you are encouraged to speak to your TasRail contact in the first instance.

Alternatively, you can email the COVID Recovery Team at CovidRecoveryTeam@tasrail.com.au.

For the latest advice, information and resources about coronavirus go to the Australian Government Department of Health website at www.health.tas.gov.au and follow the link from the homepage.

The Tasmanian Government has also established a dedicated website that you can access further information at www.coronavirus.tas.gov.au

For general information about coronavirus, including the national response, call the National Coronavirus Information Line on 1800 020 080, available (24 hours, 7 days).

The Tasmanian Government Department of Health website (www.health.tas.gov.au/coronavirus) has information about how the situation is being monitored in Tasmania. You can also follow the Department of Health on Facebook for updates at www.facebook.com/healthtas.

