

Guidelines for use of Consultants

- Only business critical¹ engagement should be undertaken during this period.
- Where possible electronic communication will be used (phone conferencing, video conferencing, etc.) in place of meetings or person to person interaction.
- Consultants to TasRail sites will be minimised and used only for business critical activities that cannot be delivered off-site.
- TasRail will notify consultants in writing about the conditions of entry for site visits. Consultants must comply with all site entry requirements, failure to do will result in refusal of entry.
- No consultant, or persons working for a consultancy, should present to TasRail premises if they have:
 - Travelled overseas in the past 14 days;
 - Returned from interstate travel in the past 14 days;
 - Had recent contact with any known or suspected case of COVID-19 in the last 4 weeks;
 - Been unwell with cold, sore throat, fever, or any other flu-like symptoms associated with COVID-19;
 - Been asked to self-isolate.
- There will be a single designated contact person for any on-site visits.
- Any on-site visit must limit person-to-person interaction and strictly adhere to the company's social distancing requirements.
- Any breaches to the procedure will be reported to management and entered into Risk Wizard.
- The TasRail COVID-19 Response Team will regularly review the effectiveness of these guidelines and consider any changes/improvements.
- Contact your TasRail supervisor or TasRail contact if you have any questions in relation to these guidelines.

¹ Business critical is any material, professional advice or personnel that is essential for the safety of any TasRail employee and to ensure train services remain operational.

